







- you did not inform the University of the reason of non-arrival within one week of their course start date (date shown on the CAS statement);
- you provided fraudulent information and/or documents to the University at any time throughout the Visa application process, including the University issuing their CAS statement;
- the refusal document issued by UK Visas and Immigration indicates you presented fraudulent information and/or documents; and/or were found by the Home Office not to be a genuine student;
- you did not prepare for the Visa interview, could not answer relevant questions about your course and/or University and/or did not provide the correct documents with your Visa application as outlined in the Student Route Visa Policy Guidance.

It is your responsibility to maintain your immigration permission which allows you to study at the University. If any of the following circumstances apply, the University will deregister you and may retain, or recover, any deposit, fees, or other sums in accordance with the Fee Schedule:

- you have a change of circumstances which affects your immigration permission to reside or study in the UK and you fail to notify the University;
- you fail to provide any immigration documents requested by the deadline given by the University;
- you become an over-stayer as defined by the Home Immigration Rules.

If you have any queries relating to the above, please

The completed form should be sent to [Studentfinance@law.ac.uk](mailto:Studentfinance@law.ac.uk). Once approved, please allow 5 working days for the payment to be generated.

### Refund of travel costs or other expenses

Such refunds would only be possible in exceptional circumstances, or under the term of the Student Protection Plan. This has to be approved by a Senior Business Manager or Campus Dean.

### **Refund authorisation process**

On receipt of a refund request the Student Finance team will complete a refund request form and provide all relevant supporting documents.

The following