

1.7 Tickets for both Graduands and guests are limited and are subject to availability.

1.8 All tickets will be allocated on a “first-come, first-served” basis in the order that the online applications are received by the University. Please note that guest tickets are not reserved until the application has been completed in full and, where guests’ tickets have been requested, an application will only be deemed to have been completed in full once full payment for such tickets has been made.

1.9 In the event that you are unable to attend the Ceremony to which you have been invited, and wish to attend a Ceremony on an alternative date then please contact the University as soon as possible (and no later than three months prior to the date of the Ceremony that you wish to attend) by emailing graduation@law.ac.uk. The University will endeavour to accommodate your request, but please note that neither your place at nor any guest tickets to the Ceremony to which you had been invited can be held following the Application Deadline. If we cannot accommodate your request for a Ceremony on an alternative date then we will offer you the opportunity to attend another Ceremony at a later date and within two years of the date of successful completion of your award.

2. Cancellation of Tickets by You or the University

2.1 Should you wish to cancel the hire of your academic dress (including Graduand ticket), please contact the Graduation Attire team via the live chat function, T: 01234 988880 or E: service@graduationattire.co.uk, no later than **5:00pm (GMT) on 07 October 2024** (the “**Gowning Refund Deadline**”). Any refund requests made after the Gowning Refund Deadline will be automatically rejected.

2.2 Should you wish to cancel any or all of your bookings for guest tickets, please contact the Graduation Attire team via the live chat function, T: 01234 988880 or E: service@graduationattire.co.uk, no later than **5:00pm (GMT) on 14 October 2024** (the “**Guest Ticket Refund Deadline**”). Any refund requests made after the Guest Ticket Refund Deadline will be automatically rejected.

2.3 Any guest tickets purchased are non-refundable after the Refund Deadline. However, if you become unable to attend your Ceremony after confirming your place then please notify us by emailing graduation@law.ac.uk no later than two weeks prior to the date of your Ceremony (the “**Transfer Deadline**”) and we will endeavour to transfer your booking to an alternative Ceremony subject to availability.

2.4 We will review the circumstances of any Graduands who are unable to meet the Transfer Deadline and consider themselves to have exceptional circumstances on a case by case basis.

2.5 The University reserves the right to cancel, reschedule or postpone any or all of the Ceremonies if there are not enough Graduands confirmed at a particular Ceremony or due to circumstances beyond the control of the University including (without limitation) fire, explosion, terrorist act (or threat of terrorist act), act of God, pandemic (including **Coronavirus** which

Graduands or their guests as a result of any such cancellations, rescheduling or postponement. All Graduands and guests must have in place sufficient insurance protection to cover any losses they may suffer as a result of a Ceremony being cancelled or delayed.

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- 4.4 The University may transfer its rights and obligations under a contract with you to another organisation, but this will not affect your rights or the University's obligations under these Terms.
- 4.5 If any part of these Terms is deemed invalid, illegal or for any reason unenforceable then that part will be deemed deleted and will not affect the validity and enforceability of the remaining parts. Any failure by the University to enforce its rights or remedies under these Terms shall not be construed as a waiver by the University of those or any other rights or remedies
- 4.6 The University reserves the right to amend these Terms at any time. Any amendments will be published on the University's website.